

### Standing Orders

As the 2020 AGM will be held via virtual means, the Standing Orders for the meeting will require some additional mechanisms to accommodate the online forum.

1. All delegates will be required to register their attendance for the meeting via the link provided by Cycling Ulster in advance of the meeting and on the timescales provided in the AGM Notice.
2. Each registered attendee will be classified as a voting delegate or non-voting delegate.
3. As the business of the meeting and booklet will be distributed prior to the meeting, delegates are encouraged to provide any queries or questions they may have to Cycling Ulster by 5:00pm on Wednesday 4<sup>th</sup> November.
4. Delegates will all be muted during the meeting so all interactions are to be directed through the Q&A function.
5. Voting delegates will have the facility to direct any questions to the Chairperson/speakers via the Q & A function. This function will be monitored and the Chairperson/speakers will respond as possible. Delegates are earnestly directed to Point 4 above and are respectfully requested to ensure questions are directly related to matters at hand.
6. All Motions will be formally moved by the Chair and seconded by the Secretary of Cycling Ulster. A statement from the proposers of the motion and a further statement outlining reasons to reject the will be read out by the Secretary.
7. Due to the online format of the meeting, amendments to motions will not be possible. Motions will therefore either be carried or defeated.
8. Voting will be restricted to voting delegates only. It will be conducted via electronic polls (as defined in Art 3.1 of the constitution of Cycling Ulster).